



23,24,25 OCTOBER 2026
SURAT

BOOKING FORM

1. Name and Address of the Organisation

Contact Person details

Name

Designation

Mobile

E-mail

GST

2. Fascia (as it should appear on the stall in block letters)

3. Details of products to exhibit

4. Stall Charges

S. No.	Stall Type	Stall Size	Charges	Amount
1.	Shell Scheme			
2.	Bare Space			
Total				

5. Power Charges

S. No.	Power Type	KW / CFM	Charges	Units	Amount
1.	1/2/3 Phase	KW	4000.00		
2.	Compressed Air	CFM	1500.00		
Total					

6. Facilities at extra cost (Refer to terms & conditions)

S. No.	Branding	Size / No.	Rate	Amount
1.	Main Entry Gate	800 sqft / 01		
2.	Hall Entry gate	800 sqft / 02		
3.	Registration Counter	01		
4.	Lanyards	5000		
5.	Back Drop in Cafeteria	40x20 ft		
6.	Display board in premises	10x10ft		
7.	Bunting	5 x 2.5		
Total				

7.. Grand total of category No. 4 / 5 /6

S. No.	Discription	Size	Qty	Rate	Amount
1.					
2.					
3.					
4.					
+ GST @ `18%					
Grand Total					

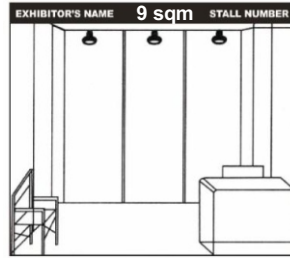
Bank Details :

ESSENTIAL EVENTS & TRADE FAIRS
HDFC BANK A/C NO. 50200046198920
IFS CODE : HDFC0009471
BRANCH: GYMKHANA, DOMBIVLI EAST

Signature & Seal

Built up booth package

- * **Terms & Conditions**
- * **1 Table**
- * **2 Chairs**
- * **3 Spot Lights**
- * **1 Plug Point**
- * **Floor carpet**
- * **Side Panels**
- * **Name Facia**
- * **1 Waste Paper Basket**



Terms & Conditions

APPLICATION FOR PARTICIPATION:

All applications for participation should be made in the prescribed form. Submission of this form will confirm participation and acceptance of the terms and conditions. **EETF(ESSENTIAL EVENTS AND TRADE FAIRS) reserve the right to accept or refuse any application without assigning any reason for the same.**

ALLOTMENT OF BOOTH : Location will be allocated as per the defined guideline of EETF. Allocation of the stall will be Subject to the products or services offered by participants in the **SURAT UDYOG EXPO,GIJARAT** Hangers / Halls are designed on that basis only and allocation will be done within that Hanger / Hall only.

EETF will try to meet the exhibitors' preference to the extent possible but within defined dome only. However, EETF reserves the right to change the location allotted to the exhibitor at any time prior to commencing of exhibition. The decision of EETF will be final and binding to the exhibitors.

TERMS OF PAYMENT: The booking form shall be accompanied by 100% payment by Demand Draft drawn in favour of EETF, payable at Mumbai. In case of payment through cheque/DD, the confirmation of booked stall will be subject to realization of DD. In case cheque/DD gets dishonored, EETF reserves right to cancel booking and allot the same stall to other party. Once the form is filled up and submitted to us, party has to abide by the terms & conditions of EETF. Once booking is confirmed, party is contractually bound to make payment, though it does not occupy booked stall/s. In any case, no refund of paid amount under any circumstance

CANCELLATION POLICY: NO REFUND & NO CANCELLATION OF STALL UNDER ANY CIRCUMSTANCES. Organizer is not responsible/ liable for any refund in case of Rain, Flood, Earthquake, Riots, fires or any other such incidences.

Exhibitors are not permitted to display / arrange their products in walk way area, neither on the barricading and also not permitted to sublet their allotted location / stall in part/full to a third party, with or without charge, **EETF** reserves right to change the venue, date and timing of the exhibition without giving prior notice. In such case all exhibitors are requested to follow the changes.

SHOWCASING AREA: Exhibitors are not permitted to make any noise in the SHOWCASING hanger / hall which disturbs the other stalls in the same hanger / hall . Stalls allocating in **SHOWCASING** area, stall holders are not permitted to sell any goods or products from their stalls. Any stall holders caught doing the same will be punished on the spot. EETF reserves full right to terminate their stall and no refund will be given in any such case.

BASIC STRUCTURE: The basic structure & mentioned items of each stall will be provided by the organizer. Non-utilization of part or full facility of basic structure provided will not entitle an exhibitor for any refund.

ADDITIONAL ITEMS: Any additional requirement by the exhibitors would be provided, if possible, at extra cost. Once the stall is allocated to the exhibitors, they are eligible to demand extra items at least 30 days prior to the exhibition. The details of rates of extra items are specified and requested to furnish such details in the given form at the time of booking dates are mentioned.

BOOTH / BARE SPACE CANCELLATION: In case exhibitors want to cancel their allotted booth, NO REFUND WILL BE MADE UNDER ANY REASON.

LIABILITIES: All Taxes / Statutory liabilities shall be the sole responsibility of the exhibitor. (GST will be applicable extra)

STALL OCCUPATION: All exhibitors will occupy their booked booth a day prior to the exhibition till 11.00 am otherwise they will NOT be allowed to enter.

***PASTING OF VINYL & USE OF BOND ON STALL PANEL IS NOT ALLOWED.** Penalty charges of Rupees 1000/- per panel will be levied on the exhibitor. ***THE COST OF PANEL WILL BE BORNE BY THE EXHIBITOR IF PANEL DAMAGES AFTER THE OCCUPANCY OF STALL.**

GATE PASS:

1) Exhibitors are requested to note that, they would require a gate pass for security / payment outstanding purpose in case they wish to take any exhibits / items out of the exhibition ground. The Gate Pass will be available on your request from the office

2) Final Gate Pass would be needed on the last day for the exhibitor to move out of exhibition ground.

Change in terms and Conditions: EETF reserves the right to make changes in part or full of the terms and conditions, or add new ones / making change in to the advertising proposed plan / floor plan for the benefit of the exhibition. Organizer request you to kindly refer the detailed terms and condition mentioned on Application Form All disputes subject to Mumbai jurisdiction.

Payment: 50% at the time of booking and balance 15 days prior to the exhibition date.

FOR SAFETY : EXHIBITION VENUE & NEARBY AREA IS NO SMOKING ZONE INFLAMABLE ITEMS ARE PROHIBITED

Exhibitor's Signature & Seal